



## **Apprenticeship – Resources and Links for Employer Partners**

### **Equal Employment Opportunity Pledge (EEO Pledge)**

Please use link below to download EEO Pledge and Complaints Information Poster to be displayed in a prominent, publicly available location in your organization. Make sure this information is included on all job postings recruitment flyers, and recruitment marketing materials.

<https://www.apprenticeship.gov/eoo/apprentices-and-applicants/eoo-pledge-and-complaints-information-poster>

### **Recruiting Under-Represented Populations**

Increase your candidate pool by using the Universal Outreach Tool to connect with organizations that specialize in referrals from all demographic groups:

<https://www.apprenticeship.gov/eoo/sponsors/recruit-and-hire/universal-outreach-tool>

### **Affirmative Action / Anti-harassment Training**

Please find various tools to learn about anti-harassment training below to be shared with all who manage, train, and mentor apprentices:

- Link to 5-minute video about harassment at the work place:  
<https://player.vimeo.com/video/229598294>
- Addressing Harassment in Apprenticeship: A Fact Sheet for Those Who Manage, Train, and Mentor Apprentices

<https://www.apprenticeship.gov/sites/default/files/unlawful-harassment-in-apprenticeship-fact-sheet.pdf>

- Anti-Harassment Knowledge Check Questions  
[file:///C:/Users/NJCCC/Downloads/anti-harassment-knowledge-check%20\(2\).pdf](file:///C:/Users/NJCCC/Downloads/anti-harassment-knowledge-check%20(2).pdf)

### **Link for a form for the employee to self-identify as person with disability**

Apprentices will be offered the opportunity to self-identify at the time of enrollment into an apprenticeship as well as an invitation to self-identify within three weeks of enrollment.

[https://www.dol.gov/sites/dolgov/files/ETA/apprenticeship/pdfs/Disability\\_Disclosure\\_form-671.pdf](https://www.dol.gov/sites/dolgov/files/ETA/apprenticeship/pdfs/Disability_Disclosure_form-671.pdf)

You can find these links and more on our website at <https://njworkforce.org/gains/>.